

SouthEast Valley Regional Association of REALTORS®

Board of Directors Meeting Minutes

DATE: December 6, 2018

1:00pm – 4:00pm

Voyager Room

1733 E. Northrop Blvd. | Chandler, AZ 85286

I. CALL TO ORDER

The meeting was called to order by President, Liz Harris at 1:00pm.

A) Roll Call:

Present: President, Liz Harris; President Elect, Derek Anglin; Vice President, Duane Washkowiak via conference call; Past President, Craig Peck; Treasurer, Michael Hofstetter; Directors: Raphael Isaac, Kelly Soriano, Tiffany Jones, Lee Worthington, Michelle Mazzola, Dena Greenawalt, Joan Krueger, Marti Sauers, Martha Fuller, Victoria Lara via conference call; Susan Hernandez

Absent: Joan Krueger, absent due to resignation.

Staff: Pamela Frestedt, CEO; Tonya Deskins, Assistant Executive Officer and Vice President of Member Services; Donna King, Vice President of Human Resources and Finance; Melissa Zwick, Member Relations Manager; Barney Thornton, Admin.

Guests:

B) Pledge of Allegiance

C) Conflict of Interest Policy and Confidentiality Statement

A quorum was present.

II. MEMBERSHIP FORUM

III. APPROVAL OF AGENDA – The agenda was approved as presented.

IV. CONSENT AGENDA - Motion and second – Motion carried.

A) Approval of Board Minutes – October 25, 2018

B) Approval of 2018 new SEVRAR members:

Individual Affiliate Members - 5, Institute Affiliate – 1, Designated Appraisers - 0, Broker Primary 01, Secondary Brokers – 2, MLS Only-0, Non Members – 0, REALTORS® - 68

V. ACTION ITEMS

A) **Motion and second:** To approve the 2019 Charities as SEVRAR Critical Needs and Veteran/First Responder Support Organizations. **Motion carried.**

B) **Motion and second:** To approve donating \$1,000.00 to VAREP Stars and Stripes Fundraising Dinner Gala Sponsorship. **Motion carried.**

C) **Motion and second:** To approve Liz Harris as the 2019 Critical Needs Chair. **Motion carried.**

D) **Motion and second:** To approve the 2019 Committee members with the following changes: Joan Krueger to be removed from all committees, add Liz Harris and Susan Hernandez to the Global Business and Alliances Council, add Tiffany Jones to the RAPAC Committee, add Michelle Mazzola to the YPN Committee. **Motion carried.**

E) **Motion and second:** To approve Raphael Isaac as 2019 Chair for the Government Affairs Committee. **Motion carried.**

F) **Motion:** To approve the recommended Bylaw changes to Article XI – Officer, Director and State Director – Section 3 – Board of Directors as follows:

The governing body of the Association shall be a Board of Directors consisting of elected Officers and one (1) appointed Treasurer and one (1) elected Affiliate and eight (8) elected Directors who shall be Designated REALTORS® or REALTOR® members of the Association; four (4) of whom shall be elected during each alternate year for a term of two (2) years, or until their successors have been duly elected or duly qualified to succeed them. The immediate past president shall also be an ex-officio member of the Board of Directors. A Director shall serve no more than two (2) consecutive terms.

All Directors must remain in good standing with the Association including dues, fines and ethical requirements. Appointments for unfulfilled terms of less than one (1) year will not count toward term limits.

Each year there will be ~~(2) two~~ Designated REALTORS®, Broker Managers or Owners elected ~~and (2) two~~ and REALTORS® elected, **that once the election is complete there are a total of five (5) Designated REALTORS® and five (5) REALTOR® members of the Association** defined as follows: (Rev. 3/97)
Designated REALTOR®: A licensed Broker responsible for a real estate company who has Broker Associates/REALTORS® operating under his/her license. This person should have responsibility for profit and loss; or Broker Manager: A licensed Broker who is employed by a Designated REALTOR® to operate a branch office of a brokerage company and this person should have profit and loss responsibility; or Owner: A person responsible for hiring a Designated REALTOR® and/or Broker Manager. **Motion carried.**

- G) **Motion:** To strike Policy Manual 4.11.g which read: ACTION BY THE BOARD OF DIRECTORS. Per the Code of Ethics Policy statement #33 any Professional Standards matter requiring ratification or further action by the Board of Directors, will be decided by a panel of 3-5 members of the Board of Directors or Professional Standards Committee. The decision of the panel shall be final and binding and shall not be subject to further review by the Board of Directors. (Rev. 2-15) **Motion carried.**
- H) **Motion and second:** To approve the following change to the SEVRAR Policy Manual, Section II, Rule III Committee Recruitment/Terms/Election Process # 8. All committee shall be comprised of 80% REALTOR® members and 20% Affiliate members or at the Board's discretion. (Excluding Affiliate, Global Business and Alliances Council, YPN, Marketing Home Tour and Commercial Networking). Additional "Ex-officio non-voting member may be selected at the discretion of the Chair. (Rev. 1-17) **Motion carried.**

VI. UPDATES

- A) Review of October, 2018 Financials - Michael Hofstetter gave a review.
- B) CEO Report – Pamela Frestedt gave a CEO Report.
- C) ARMLS Report – Duane Washkowiak gave an ARMLS update.
- D) Critical Need Task Force – Michelle Mazzola gave a Critical Needs update.
- E) Committee Liaison Reports were made available.
- F) NAR Convention Reports were made available.

VII. ANNOUNCEMENTS

- A) Closed December 7th for Staff Christmas Party
- B) Closed December 24 & 25th in Observance of Christmas
- C) Leadership Program Deadline – December 31st
- D) Closed January 1, New Year's Day
- E) REALTOR® Day at the Capital – January 15
- F) Closed – Martin Luther King Day – January 21
- G) Next meeting January 24, 2019
- H) Leadership Program Reception with 2019 Board of Directors – Off Site - January 31, 2019

VIII. NEW BUSINESS

IX. PRESIDENT'S REMARKS

X. EXECUTIVE SESSION

The Board went into Executive Session at 3:09pm.
Michelle Mazzola left the meeting at 3:09pm
Barney Thornton left the meeting at 3:29pm

XI. ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 4:15pm.

Submitted by,
Pamela Frestedt, CEO