

SouthEast Valley Regional Association of REALTORS®
Board of Directors Meeting Minutes

April 27, 2017

1:00pm – 4:00pm

Board of Directors Room

1363 S. Vineyard Mesa, Arizona 85210

I. CALL TO ORDER

The meeting was called to order by President, Craig Peck at 1:00pm.

A) Roll Call:

Present: President, Craig Peck; President Elect, Liz Harris; Vice President, Shane Cook; Treasurer, Jeff Murray; Past President, Keri Means; Directors: Martha Fuller, Raphael Isaac, Victoria Lara, Lidia Cruz Whitmoyer, Danette Earnest, Dena Greenawalt, Derek Anglin via conference call.

Absent: Thomas S. Moore, III, Shelsi Guthrie, Joan Krueger, Christie Ellis

Staff: CEO, Janet Kane; Director of Professional Development and Professional Standards Administrator, Tonya Deskins; Director of Government Affairs, Matt Ortega; Controller, Donna King, Director of Marketing and Communications, Daniel Ochoa, Director of Membership, Elizabeth Schiller; Barney Thornton, Admin.

Guests: Steve Tait with Walker and Armstrong, Pam Frestedt and Doug Adcox

B) Pledge of Allegiance

C) Conflict of Interest Policy and Confidentiality Statement

A quorum was present.

II. MEMBERSHIP FORUM

A) Audit Presentation – Steve Tait with Walker and Armstrong gave a 2016 audit presentation.

B) Special Recognition - Director of Membership, Elizabeth Schiller received an award for 10 years of service with SEVRAR.

III. APPROVAL OF AGENDA – The agenda was approved with the following amendments:

A) Project Oversight Committee (POC) was inserted as # B under Action Items.

B) Item # F under Action Items– Approval of 2018-2020 Strategic Plan was removed.

C) Item # G under Updates was included with # A – CEO Report.

IV. CONSENT AGENDA - Motion and second – Motion carried.

A) Approval of Board Minutes – February 23, 2017

B) Approval of 2017 new SEVRAR members: Individual Affiliate Members - 19, Institute Affiliate – 0, Designated Appraisers - 1, Broker Primary - 2, Secondary Brokers – 10, MLS Only-0, Non Members – 0, REALTORS® - 309

C) Approval of 2017 New Committee Members

V. ACTION ITEMS

A) Recommendations from the Finance Committee:

1) **Motion:** To approve the February, 2017 Financials as presented for audit. **Motion carried.**

2) **Motion:** To approve the March, 2017 Financials as presented for audit. **Motion carried.**

B) Project Oversight Committee Update - Pam Frestedt and Doug Adcox gave an update. Ceremonial groundbreaking June 8, 2017, actual groundbreaking June 17, 2017.

1) **Motion and second:** To authorize the CEO to execute the Construction Loan for the new SEVRAR Building with JP Morgan Chase. **Motion carried.**

2) **Motion and second:** To authorize the CEO to execute the Final Contractor Contract with Haydon for construction of the new SEVRAR building, upon submittal of the final “Guaranteed Maximum Price” bid and approval by the POC. (Subject to further Board approval if the GMP comes in above the Board approved budget.) **Motion carried.**

C) **Motion and second:** To approve the 2017 Election Chronology as presented. **Motion carried.**

D) **Motion and second:** To approve the 2018 Election Nomination Form as presented. **Motion carried.**

- E) **Motion and second:** To approve Larry Sunday to receive his NAR REALTOR® Emeritus. **Motion carried.**
- F) **Motion:** To approve support of the 2017, draft sign ordinance revisions to the Chandler planning and zoning code, and to continue to work with City officials on sign placement compliance and enforcement. **Motion carried.**
- G) Recommendations from the Executive Committee:
- 1) **Motion:** To recommend approval of the 2018 Strategic Plan with the following amendments:
 - a) Delete G.5 “Leadership will lead by example and use more positive reinforcement regarding SEVRAR member.”
 - b) Change H.1 to read...”leading technology” and delete the word “bleeding.” **Motion carried.**
- H) Recommendations from the Election PAG:
- 1) **Motion:** To Change the current election of officers and directors process as follows:
 - a) SEVRAR Directors shall be elected by the General Membership. (Current process)
 - b) SEVRAR Officers shall be elected by the seated Board of Directors. (President-elect and Vice President)
 - c) Applications for open Officer positions, during the regular election cycle, will be open to all qualified SEVRAR members.
 - d) Applications for Officers will be provided to the Board of Directors, and each Candidate will be allowed to give a 3 minute presentation to the Board, prior to private ballot election by the Board. **Motion carried.**
 - 2) **Motion:** To amend SEVRAR’s Bylaws, Section 7. “Removal of Officers and Directors as follows:

Section 7. REMOVAL OF OFFICERS AND DIRECTORS. In the event that an Officer or Director is deemed to be incapable of and/or ineffective at fulfilling the duties for which elected, but will not resign from office voluntarily, the Officer or Director may be removed from office under the following procedure:

 - (a) A petition requesting the removal of an Officer or Director, signed by a simple majority of all Directors, will be filed with the President, or, if the President is the subject of the petition, with the President-Elect, or next highest Officer, and will specifically set forth the reason(s) the individual is deemed to be incapable of further service.
 - (b) Not less than 20 days after or more than 45 days following receipt of such petition, a special meeting of the Board of Directors will be held for the sole purpose of considering the charge against the Office or Director, and rendering a decision on such petition.
 - (c) The affirmative vote of a super majority 2/3 votes of those Directors present and voting at such a meeting, at which a quorum is present, will be required to remove such Officer or Director from office, and any such removal will become effective immediately upon the adjournment of the special meeting.

~~A. A petition requiring the removal of an Officer/Director and signed by not less than 5% of the voting membership as of December 31st of the previous year or a majority of all directors shall be filed with the President. If the President is the subject of petition, then such petition shall be filed with the next ranking Officer. (Rev. 7/13)~~

~~The petition shall specifically set forth the reasons the individual is deemed disqualified from further service.~~

~~B. Upon receipt of the petition, and not less than twenty (20) or more than forty five (45) days thereafter, a special meeting of the voting membership of the Association shall be held. The sole business of the meeting shall be to consider the charge against the Officer or Director and to render a decision on such petition.~~

~~C. The special meeting shall be noticed to all voting members at least ten (10) days prior to the meeting and shall be conducted by the President of the Association unless the President's continued service in office is being considered at the meeting. In such case, the next ranking Officer will conduct the meeting of the hearing by the members provided a quorum is present. A two-~~

~~thirds vote of members present and voting shall be required for removal from office.~~ **Motion carried.**

- 3) **Motion:** To amend Policy 1.20.I, paragraph 10 as follows:
Seated SEVRAR Board of Director members, ~~who will not be continuing the following year, remain neutral and may shall not~~ publically endorse SEVRAR candidates running for Director or Officer positions, ~~individually or with their title.~~ Past Board members may endorse with their ~~previous title. absent their title as a "SEVRAR Board of Director" or Past Officer. (Rev. 12-16)~~
Motion carried.

VI. UPDATES

- A) CEO Report – CEO, Janet Kane gave a CEO Report.
- B) New Member Call Lists were made available.
- C) ARMLS Report – Liz Harris gave an ARMLS Report.
- D) Critical Needs Task Force – Danette Earnest gave a Critical Needs Update. Duane Washkowiak has been appointed to Chair a Critical Needs Task Force Presidential Advisory Group (PAG).
- E) AAR Spring Conference Reports – were made available.
- F) Committee Liaison Reports – were made available.

VII. ANNOUNCEMENTS

- A) Shred – a- thon – April 28 - SEVRAR Parking Lot – 9:00am-1:00pm
- B) 40 Under 40 Event – May 4, 2017 – PRS
- C) NAR Convention – Washington D.C. – May 15-19
- D) SEVRAR Blood Drive – May 22, 2017 - SEVRAR
- E) Board Meeting – May 25, 2017
- F) Memorial Day – May 29, 2017 – Office Closed
- G) Business Planning Session – June 6, 2017 – SEVRAR
- H) Poker/Bunco Tournament – June 23, 2017 – Minder Binder – 4pm-7pm

VIII. NEW BUSINESS

IX. PRESIDENT’S REMARKS

X. ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 3:50 pm.

Submitted by,

CEO, Janet L. Kane, CAE, CIPS, RCE