

SouthEast Valley Regional Association of REALTORS®
Board of Directors Meeting Minutes

DATE: September 20, 2018

1:00pm – 4:00pm

Voyager Room

1733 E. Northrop Blvd. | Chandler, AZ 85286

I. CALL TO ORDER

The meeting was called to order by President, Liz Harris at 1:00pm.

A) Roll Call:

Present: President, Liz Harris; President Elect, Derek Anglin; Vice President, Duane Washkowiak; Past President, Craig Peck; Treasurer, Michael Hofstetter; Directors: Raphael Isaac, Kelly Soriano, Tiffany Jones, Lee Worthington, Michelle Mazzola, Dena Greenawalt, Joan Krueger, Victoria Lara

Absent: Martha Fuller, Susan Hernandez

Staff: Interim CEO, Pamela Frestedt; Assistant Executive Officer and Vice President of Member Services, Tonya Deskins, Vice President of Finance and Human Resources, Donna King; Barney Thornton

Guests: Marci Slater, Torey Gannon, Marti Sauers

B) Pledge of Allegiance

C) Conflict of Interest Policy and Confidentiality Statement

A quorum was present.

II. MEMBERSHIP FORUM

A) RVP Report – Becca Linnig, Region 4, RVP gave an RVP Report.

B) Blue Ribbon Affiliate Wall – Torey Gannon gave thoughts on a new Blue Ribbon Wall.

C) SEVRAR Professional Standards – Torey Gannon voiced concerns about keeping Professional Standards at the local level vs. sending it to the state level.

III. APPROVAL OF AGENDA – The agenda was approved as presented.

IV. CONSENT AGENDA - Motion and second – Motion carried.

A) Approval of Board Minutes – July 26, 2018

B) Approval of 2018 new SEVRAR members:

Individual Affiliate Members - 37, Member Affiliate Member – 1, Institute Affiliate – 0, Designated Appraisers - 0, Broker Primary 05, Secondary Brokers – 07, MLS Only-03, Non Members – 01, REALTORS® - 330

C) Approval of 2018 New Committee Members

V. ACTION ITEMS

A) **Motion:** To approve the July, 2018 Financials as presented for audit. **Motion carried.**

B) **Motion:** To approve the August, 2018 Financials as presented for audit. **Motion carried.**

C) **Motion:** To approve the 2019 Budget based on 5% increase in membership with a Five Million Dollar Building Loan. **Motion carried.**

D) **Motion:** To present to the Board of Directors the 2018 Department Allocation. **Motion carried.**

E) **Motion:** To approve that the Building Loan be paid down to Five Million. **Motion carried.**

F) **Motion:** To approve the following changes to the SEVRAR Bylaws and Policy Manual:

1) Article XI - OFFICER, DIRECTORS AND STATE DIRECTORS – Section 5: STATE AND NATIONAL DIRECTORS of the Bylaws – Shall be changed to: SEVRAR’S NAR Directors shall be the President, President-Elect and the Vice-President.

2) Article XI – OFFICER, DIRECTORS AND STATE DIRECTORS - Section 6: VACANCIES of the Bylaws– Shall be changed to: In the event of the vacancy of the President’s position, the President –Elect would assume the balance of that president’s term and, continue to his/her own term to which he/she was elected. In the event of the vacancy of the President-Elect position, it shall be filled subject to Article XI, Section 4. A vacancy in the position of the immediate past president will not be filled.

- 3) Article XIII – COMMITTEES – Section 1: STANDING COMMITTEES of the Bylaws – Shall be changed to:
The President shall appoint from among the members subject to the confirmation by the Board of Directors, the following standing committees and their chairs.
- | | |
|---------------------|--------------------------|
| Finance | Leadership |
| Community Outreach | Professional Development |
| Grievance | Professional Standards |
| Government Affairs | RAPAC |
| Information Systems | |
- 4) Section 1: ASSOCIATION GOVERNANCE POLICIES: 1.9 Duties of the Vice President of the Policy Manual – Shall be changed to: The Vice President shall automatically become an AAR Quota Director and an NAR Director.
- 5) Section 1 – ASSOCIATION GOVERNANCE POLICIES: 1.20.i: REQUIREMENTS FOR ELECTED OFFICERS of the Policy Manual - Shall be changed to: 1.20i REQUIREMENTS FOR ELECTED OFFICERS. A candidate for an Officer position must have completed at least two years as a Director by the time he/she takes office, or within the last five years will have served, by the time he/she takes office, one full year as a Director and will have chaired for one full year one of the following committees: Finance, Grievance, Professional Development, Information Systems, Professional Standards, Government Affairs, Leadership Development, Community Outreach, RAPAC or will have chaired a committee or served as an officer of any other NAR affiliated organization.
- 6) Section 2: COMMITTEE TASK FORCE POLICY: 2.2 Standing Committees: of the Policy Manual – Shall be changed to: The president shall appoint from among the members, subject to the confirmation by the Board of Directors, the following standing committees and their chair.
- | | |
|---------------------|--------------------------|
| Finance | Leadership |
| Community Outreach | Professional Development |
| Grievance | Professional Standards |
| Government Affairs | RAPAC |
| Information Systems | |
- G) **Motion and second:** To ratify the election of 2019 NAR Directors: Derek Anglin, Dena Greenawalt, Duane Washkowiak, Shane Cook, Liz Harris and Jeff Murray. **Motion carried.**
- H) **Motion and second:** To approve the election of the following 2019 AAR Directors: Craig Peck, Margery Wilson, Torey Gannon, Tiffany Jones, Kelly Soriano, Cathy Swann, Marci Slater, Michelle Sheldon, Marti Sauers, Susan Hernandez, Debra Allen, Raphael Isaac, Joan Krueger and the following AAR Director Alternates: Lizabeth Hill, Mary Ann Shryack, Russell Hathcock and Stephanie Dow. **Motion carried.**
- I) **Motion and second:** To ratify the election of Duane Washkowiak as an ARMLS Director for the 2018-2021 term. **Motion carried.**
- J) **Motion and second:** To approve the 2019 Chairs and Vice Chairs as follows:
Commercial Chair, Mark Winsor
Community Outreach Chair, Summer Breen; Vice Chair, David Rosenfeld
Finance Chair, Michael Hofstetter; Vice Chair, Marti Sauers
Global Chair, Matt Hoedtt; Vice Chair, Parul Taylor
Governing Documents Chair, Jeffrey Tipton
Government Affairs Chair, Joan Krueger
Grievance Chair, Marlene Olsen; Vice Chair, Christie Ellis
Grievance Chair, Stefanie Dow; Vice Chair, PJ Selby
Information Systems Chair, Jack O’Neal; Vice Chair, Ben Burklow
Leadership Development Chair; Craig Peck; Vice Chair, Tiffany Jones
Marketing Home Tour Chair, Matt Remus
Professional Development Chair, Kelly Soriano; Vice Chair, Mark Poisson
Professional Standards Chair, Mary Ann Shryack; Vice Chair, Shane Dodd
Property Management Chair, Larry Stover; Vice Chair, Sandy Baber
RAPAC Chair, Jeff Murray;
YPN Chair, Brianna Pastore; Vice Chair, Leonard Navarrete
Motion carried.
- K) **Motion:** To approve Marti Sauers to fill the vacant Broker-Director position on the 2018 Board of Directors. **Motion carried.** Marti Sauers was sworn in by Liz Harris at 2:22pm.
- L) **Motion:** To approve Russell Hathcock to fill the vacant position for Broker Director for 2019. **Motion carried.**

M) **Motion:** To approve Martha Kimsey Fuller, Debra Allen and Victoria Lara to serve as 2018 AAR Directors to fill the vacant positions. Also, to approve Michelle Shelton as an Alternate Director for 2018. **Motion carried.**

N) **Motion:** To approve the following Education Sponsorship Policy:

Payment is due within 7 days of requesting and being scheduled for an education sponsorship. Requests will not be granted until payment is received.

Cancellation: - If the sponsorship cancellation is requested 30 days prior to the class, sponsor will receive a full credit towards a future sponsorship request. If sponsorship cancellation is requested after 30 days but before 14 days, a 50% credit will be applied to the next sponsorship request. If cancellation is requested less than 14 days prior to the class, there will be no refund.

Staff will work with sponsor to locate a replacement if necessary and will attempt to resell the space which would result in a credit to a future sponsorship date. **Motion carried.**

M) **Motion and second:** To approve the following people to received their REALTOR® Emeritus Status through the National Association of REALTORS®: Maggie Diamond, Thomas Burt, Michael A. Means, Thomas E. Myers, Stan R. LaFlesch, James M. Passey, Marvin B. Jackson, Walter L. Page, Elaine Fl. Turnage, Steven H. Kalaf, Mark A. Toon, Alfred Mathena, Glenda Chase, Gary A. Musselman, Gerald R. Powers, Rodney W. Tolman, Jim Daumke. **Motion carried.**

N) **Motion and second:** To approve the proposed SEVRAR jurisdiction change. **Motion carried.**

O) Notice from the White Mountain Association jurisdiction change was reviewed.

P) **Motion and second:** To table approval of member Health Insurance Benefit for further review until the December 2018 meeting. **Motion carried.**

VI. UPDATES

- A) CEO Report – Pamela Frestedt gave a CEO update.
- B) ARMLS Report – Duane Washkowiak gave an
- C) Critical Need Task Force – Michelle Mazzola gave an update.
- D) Committee Liaison Reports were made available.
- E) Professional Standards Reports

VII. ANNOUNCEMENTS

- A) September 21, 2018 – International Day of Peace
- B) September 21, 2018 – Hats and Heels Fashion Show – Ahwatukee County Club.
- C) October 16 – AAR Leadership Conference Day 1
- D) October 16 – AAR Installation Dinner at Scottsdale Marriott at McDowell Mountains
- E) October 17 – AAR Regional caucus and BOD AE, President and Presidents-Elect breakfast Scottsdale Marriott at McDowell Mountains
- F) October 26 – October Real Fest \ Picnic –Location Avion Center
- G) October 25 – Next Board of Directors Meeting
- H) October 31- November 5 – NAR REALTOR® Conference and Expo – Boston, MA
- I) November 4 – Packages from Home Letter Writing – 5:30-7:30 – Avion Center
- J) November 8 – YPN Event – SEVRAR – Price is Right
- K) November 13 - Shred- A- Thon – SEVRAR Parking Lot
- L) November 14-15 – Leadership Retreat – SEVRAR – Ak Chin Casino, Element Event Center, Maricopa, AZ
- M) November 30– Festival of Trees Assembly/Drop off
- N) December 1 – Festival of Trees Delivery
- O) December 6 – Board of Directors Meeting
- P) December 7 – SEVRAR – Installation

VIII. NEW BUSINESS

IX. PRESIDENT’S REMARKS

X. **EXECUTIVE SESSION** – Michelle Mazzola, Joan Krueger, Torey Gannon, Marci Slater, Tonya Deskins and Barney Thornton left the meeting at 3:05pm
The Board went into Executive Session at 3:05 pm.

The Board returned from Executive Session at 5:15 pm.

XI. ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 5:30 pm.

Submitted by,

Pamela Frestedt, Interim CEO