

SouthEast Valley Regional Association of REALTORS®
Board of Directors Meeting Minutes

December 8, 2016

1:00pm – 4:00pm

Board of Directors Room

1363 S. Vineyard Mesa, Arizona 85210

I. CALL TO ORDER

The meeting was called to order by President, Keri Means at 1:02pm.

Pledge of Allegiance

A) Roll Call:

Present: : President, Keri Means; President Elect, Craig Peck; Vice President, Dawn Johnson; Past President, Heidi Quigley Larke; Treasurer, Nicole Hamming; Directors – Shane Cook , Danette Earnest, Derek Anglin, Christie Ellis, Shivani Dallas, Torey Gannon, Liz Harris, Lidia Cruz Whitmoyer, Rick Padelford

Absent: Margie Wilson, Cathy Joyce

Staff: CEO, Janet Kane; Barney Thornton, Admin.

Guests: Raphael Isaac, Thomas S. Moore, III

B) Pledge of Allegiance

C) Conflict of Interest Policy and Confidentiality Statement

A quorum was present.

II. MEMBERSHIP FORUM

A) Installation of Lidia Cruz Whitmoyer as 2017 SEVRAR Affiliate Director

B) Introduction of Daniel Ochoa as the Director of Marketing and Communications

III. APPROVAL OF AGENDA – The agenda was approved with the following change: Action items B and E will be reversed.

IV. CONSENT AGENDA - Motion and second – Motion carried.

A) Approval of Board Minutes – October 27, 2016

B) Approval of 2016 new SEVRAR members:

Individual Affiliate Members - 11, Institute Affiliate – 0, Member Affiliate Member – 1, Appraiser-1, Designated Appraisers - 1, Broker Primary 0, Secondary Brokers – 1, MLS Only-0, Non Members – 3, REALTORS® - 155

V. ACTION ITEMS

A) **Motion and second:** To apply remaining charitable funds allotment to the Critical Needs Fund. **Motion carried.**

B) Recommendations from the Executive Committee :

1) **Motion:** To approve SEVRAR Staff to send a notice to members out of compliance with Section 3.A of SEVRAR Bylaws (Attendance requirement for new member orientation and Code of Ethics for new members) indicating they have 10 days from the date of notification to complete the courses (online or in person) or request a Hearing before the Board of Directors as outlined in Section 3.C of Bylaws. **Motion carried.**

2) **Motion:** To amend the SEVRAR Bylaws, Section 3.C as follows: (Underlining indicates added verbiage.) Section C. The Board of Directors may not terminate any provisional membership without providing the provisional member with advance notice, an opportunity to appear before the Board of Directors, or an appointed panel of the Board, to call witnesses on their behalf, to be represented by counsel, and to make such statements as they deem relevant. The Board of Directors, or appointed panel may also have counsel present. The Board of Directors shall require written minutes be made of any hearing before it, or may electronically or mechanically record the proceeding. **Motion carried.**

3) **Motion:** To amend the SEVRAR Bylaws, Section 3.A and E, reducing the number of days for members to complete Orientation and Code of Ethics training for new members, from 90 days, to 30 days. **Motion carried.**

- 4) **Motion:** To amend the recommended motion from the Governing Documents Committee, in SEVRAR Policy Manual Section 2, Rule III, Committee Selection Process, #8 as follows:
Section 8: All committees shall be comprised of 80% voting REALTOR® members. (Excluding Affiliate, Global Business and Alliances Council, YPN, Marketing Home Tour and Commercial.) Additional “Ex-officio non-voting affiliate members may be selected at the discretion of the Chair.” **Motion carried.**
- C) **Motion:** To remove the word “not” from the following sentence in the Marketing Home Tour Guidelines:
Tour Packets will include the MLS Buyer’s Page for each listing ~~not~~ and the Agent’s page. **Motion failed.**
- D) Recommendations from the Governing Documents Committee:
- 1) **Motion:** To add the following language to Policy Manual, Section 1.20.I: “Seated SEVRAR Board of Director members, who will not be continuing the following year, may publically endorse candidates running for Director or Officer positions, absent their title as a “SEVRAR Board of Director” or Past Officer.” **Motion carried.**
 - 2) **Motion:** No further extensions be allowed during the Election timeframe. Vacancies may be filled by a write-in and/or considered a “Vacancy” and filled by the Board of Directors per the Bylaws. **Motion carried.**
 - 3) **Motion:** To approve the Governing Documents Committee recommended changes with following amendments:
4.10.a – Remove the recommended changes
4.10.b – Remove the recommended changes
4.10.d – Approve recommended changes
Motion carried. See attached.
- E) **Motion and second:** To approve the 2017 SEVRAR Committee members. **Motion carried.**

VI. UPDATES

- A) CEO Report – CEO, Janet Kane gave a CEO Report.
- B) ARMLS Report – Liz Harris gave an ARMLS Report.
- C) Critical Need Task Force – Heidi Quigley Larke gave a Critical Needs Report.
- D) NAR Orlando Reports – Were made available.
- E) Committee Liaison Reports
- F) 2016 Committee Goals by Quarter – Were made available and discussed.
- G) Board Performance Evaluation – Was made available.

VII. ANNOUNCEMENTS

- A) Next meeting January 26, 2017.
- B) Leadership Program Application Deadline – January 6, 2017

VIII. NEW BUSINESS

IX. PRESIDENT’S REMARKS

X. EXECUTIVE SESSION

Rick Padelford and Torey Gannon left the meeting at 2:30 pm.
The Board went into Executive Session at 2:30 pm.

XI. ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 3:30 pm.

Submitted by,

CEO, Janet L. Kane, CAE, CIPS, RCE