

## **2018 SEVRAR Dues Renewal FAQ Sheet**

Here is a convenient FAQ regarding renewal of membership dues:

### **1. When and how will I receive my Renewal Dues Statement notice regarding my Membership with SEVRAR?**

SEVRAR no longer mails dues statements to members; you will be notified via email that your invoice is available for online payment at [www.sevrar.com](http://www.sevrar.com).

### **2. What is the deadline for paying my 2018 Membership Dues?**

- The deadline for Membership dues is Sunday, Dec. 31, 2017, at 11:59 p.m.
- However, a grace period is granted from Monday, Jan. 1, 2018, to Monday, Jan. 15, 2018, at 11:59 p.m.
- As of Tuesday, Jan. 16, 2018, through Monday, Jan. 29, 2018, a \$50 late fee will be added to your dues statement.
- As of Monday, Jan. 30, 2018, a notice will be sent to the delinquent member's Broker indicating non-payment of dues and given 15 days to remit the applicable non-member assessment.

### **3. I can't pay my dues in full, can I make payments?**

Unfortunately, SEVRAR is not able to accept partial payments; you must pay the full amount.

### **4. I'm thinking of moving out of the real estate industry to try something new. What should I do?**

Simply follow the below steps:

- Due to a policy adopted by the SEVRAR Board of Directors, if you are NOT renewing your membership for 2018, you MUST notify the Association in writing prior to Sunday, Dec. 31, 2017.
- You will be required to place your real estate license in an inactive status. Contact ADRE at 602-771-7799 or online at <https://az.gov/webapp/dre/>.
- Your ARMLS and Supra key services will be terminated at that time.
- Contact the SEVRAR Membership department if you have any additional questions about inactivating your membership.

### **5. What if I don't pay my 2018 Membership Dues by the deadline?**

Please reference the dates below to avoid additional late and non-member assessment fees.



### Dates to Remember

**Mid-November:** Dues invoices are available for online payment. An email will be sent to members with online payment instructions. If you do not receive an email simply visit [www.sevrrar.com/dues](http://www.sevrrar.com/dues). We will also be notifying members via phone and text messaging.

**Sunday, Dec. 31, 2017:** Dues invoices payable by Sunday, Dec. 31, 2017, by 11:59 p.m.

**Monday, Jan. 1, 2018 - Monday, Jan. 15, 2018:** A grace period is granted up to Monday, Jan. 15, 2018, at 11:59 p.m.

**Tuesday, Jan. 16, 2018 - Monday, Jan. 29, 2018:** Dues invoices will now include a \$50 late fee.

**Tuesday, Jan. 30, 2018 – Tuesday, Feb. 13, 2018:** As of this point unpaid dues will change your membership status to a NON-MEMBER. A non-member assessment (re-instatement fee) is due as follows:

- Designated REALTOR® - \$95
- REALTOR® - \$95
- Affiliate - \$95

**Wednesday, Feb. 14, 2018:** For those remaining unpaid dues (either by the REALTOR® or the Designated REALTOR®), the Designated REALTOR® is **TERMINATED**, and your ARMLS access is in jeopardy of suspension for your ENTIRE office. (This means regardless if one or most Agents have paid their dues, just one remaining unpaid Agent (or Broker) can cause the entire office to lose ARMLS access. The Broker AND all Agents must be paid to avoid interruption before Wednesday, Feb. 14, 2018).

