

SouthEast Valley Regional Association of REALTORS®
Board of Directors Meeting Minutes

December 4, 2014

1:00pm – 4:00pm

Board of Directors Room

1363 S. Vineyard Mesa, Arizona 85210

I. CALL TO ORDER

The meeting was called to order by President, Pam Frestedt at 1:00pm.

A) Roll Call:

Present: President, Pam Frestedt; President Elect, Heidi Quigley Larke, Vice President, Keri Hoge Means, Past President, Doug Adcox, Judy Warga, Craig Peck, Marci Slater, Shane Cook, Jim Amdahl, George Bliss

Absent: Rick Moody, Mara Benson, Laurie McDonnell, Liz Harris, Jeff Murray

Staff: CEO, Janet Kane; Director of Marketing Communications, Wyndi Austin, Director of Professional Development and Professional Standards Administrator, Tonya Deskins; Accounting Manager, Patsy Todd; Facilities Manager, Michael Carrillo; Admin, Barney Thornton

B) Pledge of Allegiance

C) Conflict of Interest Policy and Confidentiality Statement

A quorum was present.

II. MEMBERSHIP FORUM

III. RECOGNITIONS

Michael Carrillo received is 5 year award and Patsy Todd received her 25 year award. Wyndi Austin and Tonya Deskins were both presented with their NAR, RCE Certificate.

IV. APPROVAL OF AGENDA – The agenda was approved as presented.

V. CONSENT AGENDA - Motion and second – Motion carried.

A) Approval of Board Minutes – October 23, 2014 and November 3, 2014

B) Approval of October and November, 2014 new SEVRAR members:

C) Individual Affiliate Members - 12, Institute Affiliate – 0, Designated Appraisers - 0, Broker Primary 01, Secondary Brokers – 5, MLS Only-0, Non Members – 1, REALTORS®- 169

VI. ACTION ITEMS

A) **Motion and second:** To approve the October Financials as presented for audit. **Motion carried.**

B) **Motion and second:** To approve the appointment of Duane Washkowiak as an Ex-Officio board member for 2015. **Motion carried.**

C) **Motion and second:** To approve the recommendation from the Professional Standards Committee. **Motion carried.** See attached.

D) **Motion and second:** To approve the 2015 Committee Members as presented with the addition of Cathy Pedersen to the Professional Standards Committee, Judy Warga to the Leadership Development Committee and the removal of Liz Harris and Craig Peck from the Finance Committee. **Motion carried.** See attached.

VII. UPDATES

A) CEO Report – Janet Kane gave a CEO Report.

B) ARMLS Report – No report was given.

C) Critical Need Task Force – Marci Slater gave a Critical Needs update.

D) Committee Liaison Reports – No reports were given.

E) NAR Reports were made available.

VIII. ANNOUNCEMENTS

A) Thank You note from the Mesa Veterans Parade Association

- B) Thank You note from AZ Heroes to Hometowns
- C) Next meeting January 22, 2015
- D) 2015 Installation – December 19, 2014 – SEVRAR – 9:00am – 11:00am
- E) Leadership Program Applications due no later than January 12, 2015
- F) RAPAC Contest deadline – January 31, 2015 – Drawing February 2, 2015
- G) Community Fund Run – February 7, 2015 – Schnepf Farms

IX. NEW BUSINESS

X. PRESIDENT'S REMARKS

XI. EXECUTIVE SESSION

The Board went into Executive Session at 2:35pm. George Bliss, Judy Warga and Shane Cook left the meeting at 2:35pm.

Judy Warga returned to the meeting at 2:55pm.

Janet Kane and Barney Thornton left the Executive Session at 3:10pm.

The Board left Executive Session at 3:30pm.

XII. ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 3:30pm.

Submitted by,

CEO, Janet L. Kane, CAE, CIPS, RCE

PROFESSIONAL STANDARDS COMMITTEE

Chair: Kathy Mayus

Date: October 29, 2014

Staff Liaison: Tonya Deskins

Due to a lessened case load, the Grievance Committee has changed their meetings from bimonthly to once per month. Below you will find the current policy along with the recommended change. The NAR Code of Ethics and Arbitration Manual does not specify a time for Grievance to review requests submitted.

m/s/p to recommend the following changes to the SEVRAR Policy Manual to the Board of Directors for approval.

4.11.j MANNER OF INVOKING ARBITRATION. (a) Arbitration requests must be accompanied by the required deposit of \$250; (b) will be presented for determination by the Grievance Committee within 21 days at the next scheduled meeting as to whether the matter is subject to arbitration.