

SouthEast Valley Regional Association of REALTORS®  
**Board of Directors Meeting Minutes**

**April 26, 2018**

1:00pm – 4:00pm

Board of Directors Room

1363 S. Vineyard Mesa, Arizona 85210

**I. CALL TO ORDER**

The meeting was called to order by President, Liz Harris at 1:00pm.

A) Roll Call:

**Present:** President, Liz Harris; President Elect, Shane Cook; Vice President, Duane Washkowiak; Past President, Craig Peck; Treasurer, Derek Anglin; Directors: Raphael Isaac, Kelly Soriano, Susan Hernandez, Tiffany Jones, Martha Fuller, Lee Worthington, Michelle Mazzola, Thomas Moore, Victoria Lara via Conference Call

**Absent:** Dena Greenawalt, Joan Krueger

**Staff:** Pamela Frestedt, Interim CEO; Tonya Deskins, Assistant Executive Officer/Vice President of Member Services; Donna King, Controller, Patsy Todd, Accounting Manager; Missy Brammer, Membership; Kate Cullen, Graphic Design & Marketing Assistant; Barney Thornton, Admin.

**Guests:** Stanley Graham

B) Pledge of Allegiance

C) Conflict of Interest Policy and Confidentiality Statement

**A quorum was present.**

**II. MEMBERSHIP FORUM** – Staff Member, Missy Brammer received an award for 10 years of service.

**III. APPROVAL OF AGENDA** – The agenda was approved with the following change: Item V. j. NAR Director Approval moved to V. C.1.

**IV. CONSENT AGENDA - Motion and second – Motion carried.**

A) Approval of Board Minutes – February 22, 2018

B) Approval of 2018 new SEVRAR members:

Individual Affiliate Members - 16, Institute Affiliate – 0, Designated Appraisers - 0, Broker Primary 2, Secondary Brokers – 9, MLS Only-2, Non Members – 3, REALTORS® - 135

C) Approval of 2018 New Committee Members

**V. ACTION ITEMS**

A) Recommendations from the Finance Committee

1) **Motion:** To approve the February and March, 2018 Financials as presented for audit. **Motion carried.**

B) **Motion and second:** Approval of the Arizona Regional Multiple Listing Service Amended Bylaws. **Motion carried.**

C) Recommendations from the Executive Committee

1) **Motion:** To approve to the Board of Directors, per Section 6 of the Bylaws, to Elect Duane Washkowiak, Vice President to replace the CEO as the NAR Director for 2018. **Motion carried.**

2) **Motion:** To approve the Board of Directors to perform the Elections of the President-Elect and Vice President for 2019 at the July 26, 2018 scheduled Board Meeting. **Motion carried.**

3) **Motion:** To approve the following change to the Policy Manual, Section 1.20.k. to: For the office of President- Elect and Vice President, the candidate for each office shall be elected per the Policy as outlined in Section 1.20.l.1b.

D) **Motion and second:** To approve the 2018 Election Chronology (2019 Officer and Director Candidates) as amended. **Motion carried.**

E) **Motion and second:** To approve the 2019 Board Election Application/Nomination Form. **Motion carried.**

F) **Motion:** To approve the Board of Directors to sign the cross border agreement between SEVRAR and Panama. **Motion carried.**

- G) **Motion and second:** To approve Alfred Mathena for REALTOR® Emeritus Status. **Motion carried.**
- H) **Motion and second:** To approve Donald Geahlen for REALTOR® Emeritus Status. **Motion carried.**
- I) **Motion and second:** To approve Michelle Mazzola as Chair and Raphael Isaac as Vice Chair of the Critical Needs Task Force. **Motion carried.**

**VI. UPDATES**

- A) CEO Report – Interim CEO, Pamela Frestedt announced the following changes to staff: Tonya Deskins new title/position will be Assistant Executive Officer/ Vice President Member Services; Kate Cullen’s new title is Graphic Designer; Samantha Clah’s new position is Education and Professional Standards Representative.
- B) ARMLS Report – Duane Washkowiak gave and ARMLS Update.
- C) Critical Needs Task Force – Liz Harris gave a Critical Needs Update.
- D) Committee Liaison Reports were made available.
- E) AAR Conference Reports were made available.
- F) Region 11 Reports were made available.

**VII. ANNOUNCEMENTS**

- A) Thank You from the Boys and Girls Club
- B) Thank You from Critical Needs Recipient
- C) Shred a thon – May 1 – 9am-2pm
- D) NAR National Legislative Conference – May 14-19 – Washington D.C.
- E) Next Board of Directors meeting May 24, 2018
- F) Memorial Day – SEVRAR Office Closed – May 28, 2018
- G) Business Planning June 5 – SEVRAR – details to follow
- H) Bingo Night – June 14, 2018 – Home Point Financial – 6-9 pm
- I) Affiliate Bowling – July 16, 2018 – details to be announced
- J) Independence Day – SEVRAR Office Closed – July 4th
- K) October 15 – AAR Executive Committee
- L) October 16 – AAR Leadership Conference Day 1
- M) October 16 – Installation Dinner at Scottsdale Marriott at McDowell Mountains
- N) October 17 – Regional caucus and BOD AE, President and Presidents-Elect breakfast Scottsdale Marriott at McDowell Mountains

**VIII. NEW BUSINESS**

**IX. PRESIDENT’S REMARKS**

**X. EXECUTIVE SESSION**

The Board went into Executive Session at 3:06pm. Michelle Mazzola left the meeting at 3:00pm.

**XI. ADJOURNMENT**

There being no further business to come before the Board the meeting adjourned at 3:31 pm.

Submitted by,

Interim CEO, Pamela Frestedt